Overview of studentfiles.pvamu.edu

Studentfiles.pvamu.edu is a browser-based file transfer software that allows students to transfer files over a secure network using a Web browser. Every PVAMU student has an available home (H:) drive, which can be accessed on and off campus.

Steps to access and use your student home drive:

- Go to <u>https://studentfiles.pvamu.edu</u> you must use a compatible browser, ie. Internet Explorer 9, Google Chrome or Mozilla Firefox.
- 2. Type in your PV E-mail username and Password in the Windows Security window

Windows Security			
The server studentfiles.pvamu.edu at studentfiles.pvamu.edu requires a username and password.			
	snix1		
	OK Cancel		

Enhanced File Transfer					
e	Change Password ? U Logout				
Size	Date Modified				
14.23 KB	8/14/2012 19:10:34				
28.88 KB	7/25/2012 21:23:21				
9.69 KB	8/23/2012 20:42:51				
2.31 KB	8/21/2012 17:27:04				
	View 1 - 4 of 4				
	e Size 14.23 KB 28.88 KB 9.69 KB 2.31 KB				

1. **To upload a file:** Click **Upload**. Click Browse. In the Open dialog box, click a file to upload to EFT Server, and then click **Upload**

2. **To download a file:** Click the file name. The browser opens files it can display or asks you where to save the file.

3. To rename a file or folder: Select the check box next to the folder or filename, and then click **Rename**. In the Rename dialog box, type a new name for the folder or file, and then click **OK**. The folder or file is renamed.

4. To delete a file: Select the check box next to the filename, and then click the **Delete** icon. Click **OK** to delete the file or Cancel to keep the file.

5. **To create a new folder:** Click **New Folder**. Type a name for the folder, and then click **OK**. The folder appears in the tree.

6. The Change Password option will not work in this software; you must use <u>https://mypassword.pvamu.edu</u> in order to change your PV password.

7. **To logout:** Click **Logout**. A message box appears explaining that you have been logged out of EFT Server and reminds you that for extra security you should close the browser. Click Exit. If a confirmation message appears, click OK. The browser closes.

Logout	×	
You have been disconnected from EFT Server; however due to your browser's built-in session caching features, you should close all open browser windows to effectively exit your EFT session.		
Exit		